

Herding Cats Facilitation Skills

September 13-14,
2011
Denver, CO

9:00 AM—5:00 PM Thursday
9:00 AM—4:30 PM Friday

**15% Public
Sector
Discount**



Are you tired of unproductive or boring meetings?

Do you want to increase participation and engagement in your meetings?

Do you need more ownership and commitment from people implementing decisions and projects?

Are you looking for tools and techniques for dealing with difficult situations or people?

Herding Cats Facilitation Skills Workshop

Engage - Inspire - Align - Implement

Workshop Investment: \$600.00
15% Government or NPO
Discount available

Group Discounts Available
Register:
Call 303-380-2550
or online at
www.collaborativeconnections.com

Testimonials:

"I loved the opportunities to practice facilitating that this class provided."
"This course was engaging and fun and I learned a lot."

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Today facilitation is a core competency for all levels of leaders, yet have you had facilitation training? Facilitating effective meetings is more than creating an agenda and running the meeting. *In this workshop you will:*

- 1. Discover strategies for keeping your meetings focused, engaging and on track**
- 2. Receive a checklist for planning a successful meeting**
- 3. Practice five core facilitation skills in a safe environment**
- 4. Learn to deal with conflicts, difficult situations, and behaviors**
- 5. Determine which group decision process to use and how to build consensus**
- 6. Receive a "Toolkit" of facilitator tools and techniques to use for your next meeting**

This 2-day course includes the following Learning Modules:

- Facilitation and the Facilitator's Role
- Planning and facilitating a highly successful meeting
- Basic Facilitation Skills—such as Listening, Questions, Presence
- Navigating difficult situations and group dynamics
- Effective group decision making and consensus